**North Yell Development Council**

**Community and Investment Grant Schemes: Application Form**

This scheme has been developed to meet all NYDC objectives.

Minimum application amount for community grant is £750. Awards will be limited to a maximum of £50,000. Applications requiring over £50,000 can be considered under the Investment Grants scheme.

This grant is designed to enable projects that have direct benefit to North Yell residents; contribute to the charitable objectives of NYDC and/or fit well with the key themes of the North Yell Development Plan or identified priorities.

Applicants must be ordinarily resident in North Yell i.e. North Yell is where they live for most of the year.

**Internal Use Only:**

Reference Number: Date Application Received:

Staff Meeting Date: Applicant Meets Grant Criteria?

Decision: Total Funding Amount:

Approved Not Approved

**Section 1: About You**

Contact Name:

Email:

Landline:

Mobile:

Address:

Postcode:

**Section 2: About your Organisation**

Organisation Name:

Organisation Address:

Registered Company Number: (If Applicable):

Registered Charity Number: (If Applicable):

Are you VAT Registered? YES [ ]  NO [ ]

If you cannot reclaim VAT on this project please explain why:

**Section 3: Payment Details**

Bank:

Account Name:

Sort Code:

Account Number:

**Section 4: About your Project**

Project Title:

Project Start Date:

Project End Date:

Which fund are you applying for?

Community Grant [ ]  (Projects over £750 but under £50,000)

Investment Budget [ ]  (Projects over £50,000)

Please summarise your project and state how will it will benefit the community and residents of North Yell?

**Section 5: Costs and Funding** *(See Guidance Notes)*

What is the total cost of your project?

How much funding are you applying for from NYDC?

*Please provide a breakdown of costs.*

*Attach copies of quotes you have received.*

*If the cost is an estimated figure, please explain what you have based this on.*

Please provide details of other funding you have already secured or are pursuing. If external funding or fundraising has not been possible please explain why.

**Section 6: Charitable Objectives** *(See Guidance Notes)*

***Which NYDC charitable objectives will your project contribute to? (You can choose one or more)***

 (a) to relieve poverty and unemployment among the residents of North Yell [ ]

 (b) to advance education among the residents of North Yell [ ]

 (c) to promote and/or provide training in skills of all kinds, particularly such skills as will assist residents of North Yell in obtaining paid employment [ ]

 (d) to promote, establish and operate other schemes of a charitable nature for the benefit of the North Yell [ ]

 (e) to advance community development, which will include the promotion and development of trade and industry North Yell [ ]

How will your project contribute to these objectives?

**Section 7: Project Need** *(See Guidance Notes)*

Why is this project needed?

Who will benefit from this project?

**Section 8: Impacts** *(See Guidance Notes)*

What will the outputs and outcomes of your project be?

**Section 9: Project Viability** *(See Guidance Notes)*

How will you ensure that your project is achievable and sustainable? Outline the steps you have taken or plan to take.

At the end of your project you will be required to complete and return a ‘Project Review Form’. This will be emailed to you. In this form you will be asked to reflect on your project went and the answers you have given in this application form.

You will also be asked to send a photograph or a maximum of five photographs relating to your project for publicity by NYDC if appropriate.

You can email this completed form to grants@northyell.co.uk or post to Keldahoul, Cullivoe Yell ZE29DD.

I confirm that the information on this application form is true and complete to the best of my knowledge and that I am ordinarily resident in North Yell. I am also confirming that I am authorised to complete this form on behalf of the organisation named in section one *(if applicable)*.

Print Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sign\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_

*By completing this form and submitting it to North Yell Development Council (NYDC) you are consenting for this form and the data within to be processed and stored by NYDC in order for NYDC to fulfil its functions as a community development trust. You are also consenting to receive communications from NYDC. Under the General Data Protection Regulation 2016 you can request to see any data held on you at any time, simply get in touch with NYDC office at* grants@northyell.co.uk